

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2021**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 10/28/2021

Time: 8:00AM – 11:59AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present: Jeff Jackson,

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	Commissioner Miller was attending the EDC meeting in the morning and was not in session	Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 10/26/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the Visitors Bureau meeting. There was some discussion on the collaboration with Downtown Fremont. The Chair of the Visitors Bureau and the Executive Director met with individuals from Downtown Fremont to see what they can work on. They have 95 vendors in the visitors guide and 24 of these individuals are new. They looked in to health insurance rates for next year. Their rates are going up so they want to look at options. Their revenue is in good shape. They collected the most lodging tax they have ever collected this month.	Russ Zimmerman		
	Commissioner Zimmerman's FCFC meeting had been canceled, however, he did want to talk about the State program Ohio Rise. They are having some issues with the financials for the program and it has been delayed twice now.	Russ Zimmerman		

	<p>Commissioner Miller attended the EDC meeting. There was a lot of discussion on jobs and the need for employees. This is a large group that covers many entities and employers. They are looking at how to get smaller business to give more input and be more involved in the committee. Most all attending had input on the issues filling employment positions and how they are handling the problem and what they feel some of the problems are. Many noted time off was a big issue. Everyone had the opportunity to share what was happening in their business. Workforce was a large part of the discussions.</p>	Scott Miller		
<p><b>Commissioners and Administrator Discussion</b></p>	<p>Administrator Garcia talked to Assistant Prosecutor, Laura Alkire, regarding the sunshine law and public meeting questions the Commissioners had regarding the Building Code meetings. Administrator Garcia researched the meeting notifications and minutes from the meetings and shared those with Ms. Alkire. Meetings were posted on the Commissioners Agendas and all but two meetings were discussed at the following Commissioners meeting. The workshop and meeting minutes are all now posted on the Building Code Committee web page. Ms. Alkire was asked if we needed to report any type of violation and she did not believe the few discrepancies were serious enough. She also noted that any violations that could have been serious have been corrected. (See attached spread sheet with notices and minutes.)</p>	Theresa Garcia		
<p><b>* Then /Now Documents</b></p>	<p><b>Commissioner Miller entered session at 9:25am</b></p> <p>One certificate was presented by the Commissioner's Office. A PO was not done prior to receiving the invoice as we did not receive a quote. One invoice represents this certificate. Hamco X-Ray Inc. - \$920.00</p> <p>One certificate was presented by the Veteran's Office. PO was dated after the invoice date. One invoice represents this certificate. Marine Corp League - \$200.00</p>	Commissioners  Veterans	\$920.00  \$200.00	<p>*Motion: Move to Approve certificate Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>
<p><b>* Personnel</b></p>	None			
<p><b>* Travel Requests</b></p>	None			

<p><b>EMS</b></p>	<p><b>Jeff Jackson – EMS.</b> Jeff came in for his regular meeting with the Commissioners. See attachment A for agenda items. Jeff covered his current vehicle status with the commissioners. Jeff is working on personnel. He is short staffed and he has put a committee together to work on recruiting. He is hoping that will spark some interest to gain some new applicants. The new building has been cleaned up and is looking much better. Call volume continues to be the highest they have had. Commissioner Zimmerman asked about radios and paging and updates that need to be done. Chief Jackson asked to go into executive session to discuss union negotiations.</p> <p>At 9:30am Commissioner Miller moved to enter executive session to discuss union negotiation and compensation of employees.</p> <p>At 9:51am the Commissioners exited executive session. Commissioners agreed Chief Jackson should research current wages for staff and update them on his findings.</p>	<p>Jeff Jackson - Chief</p>		<p>*Motion: Move to enter executive session          Moved by: Scott Miller          2nd: Charles Schwochow          Yes – 3</p> <p>*Motion: Move to exit executive session          Moved by: Scott Miller          2nd: Charles Schwochow          Yes – 3</p>
<p><b>Auditor</b></p>	<p><b>Jerri Miller – Auditor.</b> Jerri came in for her regular meeting with the Commissioners. The Commissioners were in executive session when she arrived for the meeting. She left and requested a call if the commissioners wanted her to return to review reports. Revenue collection and Budget Performance reports had been forwarded to the Commissioners for review. The commissioners reviewed the reports and noted sales tax is increased from last year and most budget expenditures are in line. The commissioners did not feel it was necessary to request Jerri come back for discussion.</p>	<p>Jerri Miller - Auditor</p>		
<p><b>* Resolutions</b></p>	<p>2021 - 340          APPROVING APPROPRIATION TRANSFER FOR SANITARY ENGINEER FROM CAPITAL OUTLAY (\$4,000.00) TO CONTRACT SERVICES REPAIRS</p>	<p>Sanitary Engineer</p>	<p>\$4,000.00</p>	<p>*Motion: Move to Approve resolution          Moved by: Scott Miller          2nd: Charles Schwochow          Yes – 3</p>

	2021 - 341 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTYWIDE BENEFITS (\$300,000.00) FOR 2021 INSURANCE	Countywide	\$300,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 342 ENTERING INTO AGREEMENT WITH THE LUCAS COUNTY COMMISSIONERS FOR PERFORMANCE OF AUTOPSIES BY THE LUCAS COUNTY CORONER FOR 2022	Coroner		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 343 APPROVING SUPPLEMENTAL APPROPRIATIONS TO CORONER CONTRACT SERVICES (\$30,000.00), COMMISSIONERS CONTRACT SERVICES (\$1,800.00), PI CAPITAL OUTLAY (\$30,000.00), COUNTYWIDE CONTRACT SERVICES (\$10,000.00) AND SUPPLIES (\$5,000.00) FOR YEAR END EXPENSES	Various	\$30,000.00 \$1,800.00 \$30,000.00 \$10,000.00 \$5,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 344 ENTERING INTO CONTRACT WITH SECURITY AUTOMATION SYSTEMS (SAS) FOR SANDUSKY COUNTY JAIL SECURITY SYSTEM RETROFIT	Commissioners	\$494,985.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 345 AUTHORIZING THE USE OF AMERICAN RESCUE PLAN (ARP) RECOVERY FUNDING FOR SANDUSKY COUNTY IT CYBER SECURITY SOFTWARE FOR PROTECTION OF CRITICAL INFRASTRUCTURE	ARP		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 346 APPROVING APPROPRIATION TRANSFER FOR VETERANS OFFICE FROM ALLOWANCES TO CAPITAL OUTLAY (\$8,000.00) FOR TRAILER PURCHASE	Veterans	\$8,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
<b>Public Open Session</b>	Citizens Attendees - see sign in sheet Media Attendees - none Elected Officials - Colleen Carmack, Recorder			
	Residents from Wightmans Grove came in to ask questions about the water and sewer project. There were a couple of issues that they were still having and were looking for a timeline on when these would be completed. There was discussion on other issues they			

	wanted the Commissioners to be aware of. Some of the properties has been damaged from storing equipment and one property had a tree that had roots that were cut and they would like to know who is responsible for repairs. Commissioners will have a conversation with the Sanitary Engineer on the concerns.			
<b>Recorder</b>	<b>Colleen Carmack – Recorder.</b> Colleen requested to meet with the Commissioners regarding her budget. She has a part-time employee that plans to retire next year. She has been very busy in the office and would like to replace her with a full-time person. Commissioners asked her to work up budget numbers and send them back over for approval.	Colleen Carmack – Recorder		
<b>* Adjournment (11:59am)</b>	With business completed for the day the meeting was adjourned.			<b>* Motion: Move to adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</b>

Signature of:

*absent*

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Russ Zimmerman, President

\_\_\_\_\_  
Scott Miller, Vice President

\_\_\_\_\_  
Charles Schwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest: *Fanny Sepul*  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



## Sandusky County Building Code Advisory Committee

Workshops/Meeting Dates	Notice on Commissioners Agenda	Commissioners Minutes discussion	Advisory Committee Minutes
9/12/2019	9/12/2019	No	Posted
11/19/2019	11/19/2019	No	Posted
12/17/2019	12/17/2019	No	Posted
1/7/2020	not on agenda	No	Posted
2/6/2020	2/6/2020	2/18/2020	not posted
3/5/2020	3/5/2020	3/10/2020	Posted
6/16/2020	6/16/2020	6/18/2020	Posted
7/28/2020	not on agenda	7/30/2020	Posted
10/6/2020	10/6/2020	10/13/2020	Posted
10/20/2020	10/20/2020	10/27/2020	Posted
8/11/2021	8/11/2021	8/12/2021	Posted
10/25/2021	not on agenda, posted on building code web page	10/26/2021	Not posted until approved
11/22/2021	Posted on building code web page		



Attachment A  
**SANDUSKY COUNTY  
EMERGENCY MEDICAL SERVICES**



**Jeffery J. Jackson**  
E.M.S. Chief

2100 Countryside Place  
Fremont, Ohio 43420

419-332-7313  
Fax: 419-334-6511

**EMS Agenda  
October 28 2021**

- **Ambulances**

We have had a lot going on with the entire fleet during the month of September. We believe we have everything stabilized now and working on routine preventative maintenance issues. Most of our issues were compounded by supply chain shortages in parts.

No word as of lately about ambulance chassis being released from Ford.

The SUVs should show up on November 10<sup>th</sup>. The only items we are waiting for are the MARCS radios which are being delayed by Motorola.

Prepping vehicles now for the cold weather to include removing items off so they don't drop below minimum temperatures.

- **Personnel**

Currently have 4 full time positions open

In recent weeks one EMT abruptly left  
Another one notified us this week he is going to be a stay at home parent.

We have 2 people scheduled for interviews tomorrow.

We have formed a committee with members of the organization to help build a recruitment team. This team will be responsible to getting out into the schools (where EMS is taught) to get our name out in other parts of the state.

- **General Discussion**

The property on East State Street has been cleaned up around the building to include the weeds and garbage. It looks a lot better. Facility Management will be going through the heating system in preparation for the cold months.

EMS call volume continues to be the highest on record up 12-15 percent from the previous 2 years

**10/28/2021**

Name	Signature	Contact Information
Kathy Donaldson	Kathy Donaldson	WGCD
MARSHA MACKLIN	Marsha Macklin	440 7776488
Sandy Salem	Sandy Salem	BARNESTRADOL1@gmail.com
Colleen Carmack	Colleen Carmack	